Punjab Biodiversity Board

O/o Punjab State Council for Science & Technology, MGSIPA Complex, Sector 26, Chandigarh

Proforma for the Post of Technical Officer

Post applied for :		 DI (
Advertisement dated :		 Photo
1.	Name of Applicant	
2.	Father's Name	
3.	Permanent Address with contact details (with Mobile No. & Email Address)	
4.	Correspondence Address with contact details	
5.	Sex (M/F)	
6.	Category (General/Schedule Caste etc.)	
7.	Nationality	
8.	Date of Birth (in numerical)	
9.	Date of Birth (in year months days as on last date of receipt of applications)	
10.	Proof of pass of Punjabi at Matric level	

11. Educational Qualifications

S. No.	Name of Examination	Regular / Correspondence	Board / University	Year of Passing	Percentage of Marks / CGPA	Division

12. Experience

S.	Name	of	Designation	Salary Drawn	Period of Service		Duration
No.	Organization				From	To	(Y: M: D)
	Total Experience						

- 13. Knowledge of Computers
- 14. Awards / Recognitions / Medals / Honours
- 15. Additional Certification (GATE/NET/PGD/Computer Course etc.)
- 16. Any other relevant information

DECLARATION:

I affirm that information given in this application is true and correct to the best of my knowledge and belief. I also fully understand that if at any stage it is discovered that any attempt has been made by me to wilfully conceal or misrepresent the facts, my candidature may summarily be rejected or employment terminated.

PLACE: (SIGNATURE OF THE APPLICANT)
DATE:

Self Attested copies of certificates to be enclosed:

- 1. Date of Birth
- 2. Educational Qualifications (Matric onwards)
- 3. Proof of Punjabi Pass
- 4. Caste Certificate (in case of reserve category)
- 5. Experience Certificate(s)
- 6. Computer Literacy Certificate
- 7. Awards / Recognitions / Medals / Honours / Additional Certification
- 8. Additional Certification (GATE/NET/PGD/Computer Course etc.)
- 9. Any other

Note:

- 1. In service candidates shall apply through proper channel or submit NOC at the time of Interview.
- 2. Application should be complete in all respect. Write **Not Applicable** in the column which is blank.
- 3. Incomplete Applications, Applications without self attested copies of documents will be rejected.