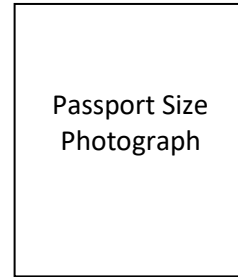


**PROFORMA FOR APPLICATION FOR THE POST OF
STENO TYPIST**

Advertisement dated:02/08/2017

1. Name of Applicant: _____
2. Father's name: _____
3.
 - a. Permanent Address: _____
Along with Telephone No. _____
 - b. Contact Address: _____
Along with Telephone No. _____
4. Nationality: _____
5. Date of birth: _____
6. Age: _____
7. Passing Punjabi at Matric level: _____
8. Category: _____
9. Qualifications:



Exam Passed	Regular/ Correspondence	Major Subjects	Year of Passing	Board/ University	% age of Marks and Division

Attach proof in support of above qualifications/marks.

10. Experience:

Organisation	Designation	From –To	Total No. of Years
Total experience in number of months/year:			

Attach proof of experience

11. Knowledge of Computers:

Attach Proof, if available

Declaration: It is certified that the above information is true to the best to my knowledge.

Signature

List of enclosures:-

- | | | |
|------------------------------------|---|-------------------------|
| 1. Proof of Caste | : | Attached / Not attached |
| 2. Fee (DD number) | : | Attached / Not attached |
| 3. Photo | : | Attached / Not attached |
| 4. Proof of Punjabi | : | Attached / Not attached |
| 5. DOB Certificate | : | Attached / Not attached |
| 6. Matriculation | : | Attached / Not attached |
| 7. Qualification/exp. certificates | : | Attached / Not attached |
| 8. Experience certificate | : | Attached / Not attached |
| 9. Knowledge of computers | : | Attached / Not attached |
| 10. Other qualifications, if any | : | Attached / Not attached |